

BUSINESS NOTICES (Effective 1 January 2019)

The following procedures, fees and expenses will apply in respect of students applying, enrolling and attending the School with effect from the above date.

1. APPLICATION

A non-refundable application fee of AUD\$150.00 (inclusive of GST) per student for Australian Citizens and Permanent Residents or AUD\$350.00 (inclusive of GST) for Full Fee Paying Overseas Students will apply. This fee must be paid before the application will be processed. A certified copy of the Applicant's Birth Certificate or a certified copy of the Applicant's Passport must accompany the Application form. Please refer to the accompanying Student Application Checklist.

2. NON-REFUNDABLE ENROLMENT FEE

- 2.1. After a place is offered, that place is secured by acceptance of the place and the payment of a non-refundable enrolment fee in advance of a date nominated by the School as follows:

Early Learning Centre and Primary Students	AUD\$1,000.00
Secondary Students	AUD\$1,250.00
Full Fee Paying Overseas Students	AUD\$2,000.00

- 2.2. A place secured by payment of a non-refundable enrolment fee is subject to the following conditions:

- 2.2.1. provision of school reports satisfactory to the School in the year prior to admission to the School;
- 2.2.2. payment of the non-refundable enrolment fee by the date required for payment; and
- 2.2.3. completion of the usual enrolment procedures.

- 2.3. Subject to the availability of places, it may be possible to bring forward or defer the offer of a place to Term 1 of the next year except for students enrolled for Year 8 who may not defer the offer of a place to a later year. Only current Year 8 students of the School may automatically proceed to Year 9, therefore it is not possible to defer a place for entry at Timbertop. Where a place is deferred, the student's latest school reports must still be provided in the year prior to admission to the School.

- 2.4. Where a place is accepted but is not subsequently taken up, the place and the enrolment fee shall be forfeited to the School.

- 2.5. Regardless of whether an application has been previously submitted, enrolment into Years 9 to 12 is subject to completion of a new application form and is only possible in the year preceding entry. An enrolment fee will apply if a place is offered in Years 9 to 12.

3. BOND

From time to time the School may require a bond to be paid for entry at selected year levels at the School. Parents will be advised in writing by the School if this is required.

4. SCHOOL FEES AND SUNDRY CHARGES

- 4.1. Fees are payable one (1) term prior to the commencement of the term to which they relate i.e. Term 1 Fee is due at the commencement of Term 4 of previous year; the Term 2 Fee is due at the commencement of Term 1 of same year etc.
- 4.2. Sundry expenses will normally be billed each term as they arise and are due and payable prior to the commencement of the following term.

5. SIBLING DISCOUNTS

The School provides the following sibling discounts:

- 5.1. A 15% discount for the third and subsequent children when all are boarders and three (3) or more children are enrolled at the same time (discount applies to youngest sibling).
- 5.2. A 10% discount for the third and subsequent children when three or more children are enrolled together, but not all are boarders (discount applies to youngest sibling).

6. TIMBERTOP FEES FOR DAY STUDENTS

The extra expense of full boarding in the Timbertop year is significant for parents normally paying day fees only. Those parents may make application for payment of the difference between the day and boarding fee in Year 9 to be spread equally over Years 8, 9 and 10. Applications to take advantage of this scheme must be lodged with the Admissions Office before 1 August each year during Year 7.

7. FEES IN ADVANCE

The School is able to accept a lump sum payment or payments for fees in advance. The conditions under which advance payments may be made are available by request from the Admissions Office.

8. SCHOLARSHIPS AND BURSARIES

- 8.1. Scholarships for entry to the School are offered each year. Academic, music, choral, sport and general excellence scholarships are offered. Academic, music and choral Scholarships are awarded on the basis of examination and audition held during the year prior to entry. Sport and choral Scholarships are offered for entry to Years 10 and 11. Further information may be obtained by visiting www.ggs.vic.edu.au or from the Admissions Office.
- 8.2. Bursaries are only awarded for current students of the School by the Bursaries Sub-Committee of the School Council on the basis of financial need. Bursary application forms are available by request from the Admissions Office. Applications close on 1 August each year.