



# APPLICATION GUIDELINES

## BOSTOCK HOUSE

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### EARLY LEARNING CENTRE

#### 1. APPLICATION

- 1.1. Applications for a place in the Bostock House Early Learning Centre (Bostock ELC) may be made at any time from birth. A completed Student Application Form together with a certified copy of your child's Birth Certificate and the non-refundable Application Fee of \$150.00 for Australian Citizens and Permanent Residents, or \$350.00 for Overseas applicants must be submitted to the School.
- 1.2. The acceptance of the Student Application Form by the School does not guarantee a place.
- 1.3. To secure priority in the Bostock ELC parents may choose to pay a Bond of \$2,500.00. The Bond can be paid at any time from Application. Payment of the Bond does not guarantee a place.

#### 2. THE BOND

- 2.1. The Bond is not required for children with siblings currently attending the School.
- 2.2. The Bond indicates parents' commitment for their child to continue at the School, through Prep.
- 2.3. Bond payers have a higher priority of a place in the Bostock ELC, over those families who choose not to pay a Bond, although a place is not guaranteed.
- 2.4. If a Bond is paid and the child is unsuccessful in securing a place in the Bostock ELC the Bond will be refunded in full.
- 2.5. If a child is offered a place in the Bostock ELC after paying the Bond, but declines the place prior to the closing date for accepting the place, the Bond will be refunded in full.
- 2.6. If enrolment in the Bostock ELC is successful the Bond will be credited against the Term 3, Prep fee account in the year the student enters Prep.
- 2.7. Once an offer of a place in the Bostock ELC is accepted, the Bond is no longer refundable.
- 2.8. If a child commences in the Bostock ELC after payment of the Bond but does not proceed to Prep at the School, the Bond is not refundable.
- 2.9. Preference will be given to those who commit to continue their education through the School. The kindergarten years are an integral part of the School educational journey.

#### 3. ELIGIBILITY

- 3.1. Children in the three (3) year old kindergarten group must be three (3) years old on or before April 30 in the year of entry.
- 3.2. Children in the four (4) year old kindergarten group must be four (4) years old on or before April 30 in the year of entry.

- 3.3. Confirmation of enrolment in the Bostock House ELC is subject to the Centre being provided with an Immunisation History Statement from the Australian Immunisation Register (AIR) that shows the child is up to date with all vaccinations that are due for their age, as per the *Public Health and Wellbeing Amendment (No Jab, No Play) Act 2015* (Vic).

#### 4. ATTENDANCE

- 4.1. Children in the three (3) year old kindergarten group must enrol for two (2) or three (3) days per week. The School cannot guarantee specific days of attendance.
- 4.2. Children in the four (4) year old kindergarten group must enrol for three (3) or four (4) days per week. The School cannot guarantee specific days of attendance.

#### 5. ENROLMENT PROCEDURE

- 5.1. Early Learning Centre places will be allocated in the year preceding commencement date.
- 5.2. Children and their parents will be invited to visit the campus for an interview with the Head of Campus and/or the Director of the ELC.
- 5.3. An offer of a place may be made after the interview with the Head of Campus or Director of the ELC.
- 5.4. To confirm the offer of a place the non-refundable enrolment fee of \$1,000.00 for Australian Citizens and Permanent Residents or \$2,000.00 for Overseas applicants must be paid by the due date as shown in the Letter of Offer.

### PREP – YEAR 4

#### 6. APPLICATION

- 6.1. Applications for a place at Bostock House from Prep to Year 4 may be made at any time from birth. A completed Student Application form together with a certified copy of your child's Birth Certificate and the non-refundable Application Fee of \$150.00 for Australian Citizens and Permanent Residents, or \$350.00 for Overseas applicants, must be submitted to the School together with copies of two most recent School Reports (where applicable).
- 6.2. Please note that acceptance of the Student Application Form by Geelong Grammar School does NOT guarantee a place.



## 7. ELIGIBILITY

- 7.1. Children must be five (5) years of age, or turning five (5) before April 30 in their Prep year.
- 7.2. New students in subsequent year levels are placed in the appropriate age group unless there are exceptional circumstances.

## 8. ENROLMENT PROCEDURE

- 8.1. Children and parents are interviewed by the Head of Campus.
- 8.2. Children may be tested as part of the interview procedure.
- 8.3. Parents and children are taken on a tour of the Campus.
- 8.4. An offer of a place may be made after the interview with the Head of Campus.
- 8.5. To confirm the offer of a place the non-refundable enrolment fee of \$1,000.00 for Australian Citizens and Permanent Residents or \$2,000.00 for Overseas applicants must be paid by the due date as shown in the Letter of Offer.
- 8.6. Parents must read and complete all admission documents including the School's Conditions of Entry.

## 9. PRIORITY OF ACCESS

- 9.1. Places in any year level are allocated in the following order:
  - 9.1.1. current students;
  - 9.1.2. children who are siblings of current School students.
  - 9.1.3. children of Old Geelong Grammarians; and
  - 9.1.4. other applications.

## 10. INTERPRETATION

- 10.1. 'Parents' means and includes the natural and/or adoptive parents of the student and/or the guardian or guardians of the student whether appointed guardians by order of any court or otherwise and, where relevant, includes a person or persons who have agreed to be responsible for payment of fees and sundry charges.
- 10.2. 'School' means Geelong Grammar School and includes the Principal, the Council of the School and any employee of the School.
- 10.3. Headings are for convenience only and do not affect the interpretation of these conditions.
- 10.4. The singular includes the plural and vice versa.
- 10.5. In the event any term or clause of these conditions is found by a court or a tribunal of competent jurisdiction to be unenforceable, the balance of these conditions shall be given full effect to the greatest extent possible having regard to the natural and intended meaning of these conditions.

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### Senior School

50 Biddlecombe Avenue  
Corio, Victoria, Australia 3214  
T +61 3 5273 9200

seniorschool@ggs.vic.edu.au

### Timbertop® Campus

Private Mail Bag, Mansfield  
Victoria, Australia 3722  
T +61 3 5733 6777  
F +61 3 5733 6789

timbertop@ggs.vic.edu.au

### Middle School

50 Biddlecombe Avenue  
Corio, Victoria, Australia 3214  
T +61 3 5273 9231

middles@ggs.vic.edu.au

### Toorak Campus

14 Douglas Street, Toorak  
Victoria, Australia 3142  
T +61 3 9829 1444

toorakcampus@ggs.vic.edu.au

### Bostock House Campus

139 Noble Street, Newtown  
Victoria, Australia 3220  
T +61 3 5221 7760  
F +61 3 5273 9683

bostock@ggs.vic.edu.au