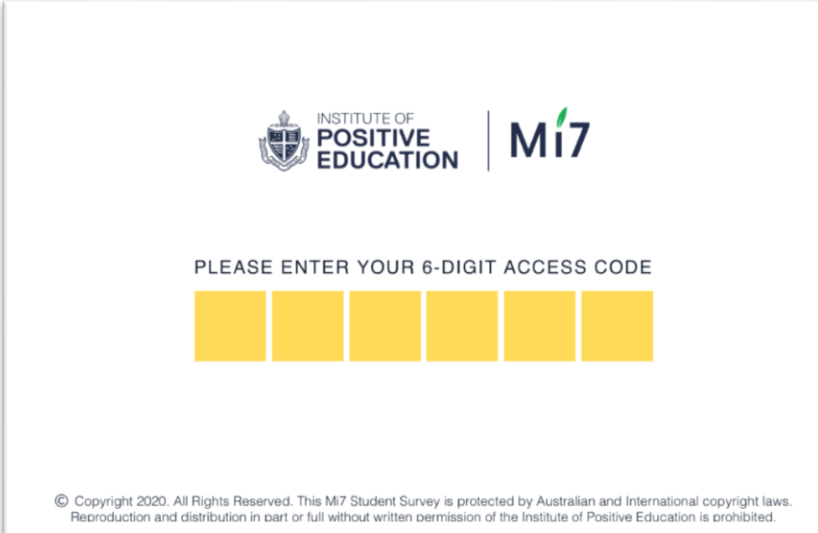


## **SURVEY ADMINISTRATION INFORMATION FOR SUPERVISING TEACHER**

1. Please check your 6-digit access code prior to administering the survey.
2. For the best surveying experience, we recommend using one of the following web browsers: Google Chrome, Mozilla Firefox, Safari or Microsoft Edge. We do not support Internet Explorer. We also recommend using one of the following devices: desktop, laptop or tablet. We have encountered issues with survey completion on phones.
3. Please reinforce with your participants the following (full script for on next page):
  - The survey is not compulsory
  - They can stop at any time
  - Their answers are anonymous (secret)
  - If any of the questions worry them, they can speak to an adult they trust
  - The survey takes approximately 20-30 minutes to complete.
4. To start surveying, open this link  
URL: [www.mi7survey.com](http://www.mi7survey.com)
5. Log into the survey by entering your 6-digit access code.  
(All participants use the same 6-digit access code to maintain anonymity)



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PLEASE ENTER YOUR 6-DIGIT ACCESS CODE

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## **SCRIPT FOR SURVEY ADMINISTRATION FOR SUPERVISING TEACHER**

We recommend that you clearly and deliberately verbalise the following points before your students begin the survey:

- Your answers will be completely anonymous (secret) and will be kept strictly confidential, so please feel free to share what you really think and feel.
- When you login, you will notice that there is no student number and you are not asked for your name or identity – this means that your answers cannot be tracked and you can answer honestly with confidence.
- Our school will receive a report that combines students' grouped answers only.
- This survey is not a test. There are no right or wrong answers.
- Please read each question carefully and be as honest as you can.
- This survey is all about you, your experiences and your feelings.
- It is your choice to complete this survey. You can choose not to complete this survey at any time.
- You will not get in trouble if you decide not to participate.
- If any questions worry you or bring up issues for you, speak to an adult you trust; please talk to a teacher or staff member of your choice in the first instance.
- This survey should take approximately 20-30 minutes to complete.