



DOMESTIC STUDENTS

# Enrolment Agreement



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## 1. ADMISSION

- 1.1 The Letter of Offer, this enrolment agreement (**Agreement**), together with any applicable Addendum, sets out the terms upon which a domestic student is enrolled at Geelong Grammar School, ACN 004 971 500 (the **School**), including its registered Boarding Premises as applicable (defined as boarding houses at the Corio Campus and units at the Timbertop Campus), as agreed between the School and each of the student's parents/guardians (referred to in this document as '**parents**' for convenience) signing the Notice of Acceptance.
- 1.2 Terms on which an overseas student is enrolled at the School and as a boarding student pursuant to a subclass 500 student visa (**Overseas Student**) are set out in the Overseas Student Enrolment Agreement.
- 1.3 To accept the School's offer of enrolment, each parent must complete and sign the Notice of Acceptance and return it to the School, and pay the non-refundable enrolment fee and any bond required by the applicable Business Notice, by the date specified in the School's offer of enrolment.
- 1.4 A parent may sign the Notice of Acceptance alone if either parent has been granted sole parental responsibility for the student by order of a court exercising jurisdiction under the Family Law Act 1975 (Cth), and provides a copy of those orders to the Principal. The Principal may, in their discretion, dispense with the requirement to provide such orders if exceptional circumstances exist (e.g. family violence, or where one parent is deceased).
- 1.5 Upon acceptance of the School's offer of enrolment, the parents must submit to the School:
  - 1.5.1 the student's school reports for the year prior to commencement at the School; and
  - 1.5.2 any other documentation as required by the School.
- 1.6 A person who is not the student's parents may complete and sign the Notice of Acceptance as a '**sponsor**', in which case that person shall also be liable to pay all Fees, Charges and Levies (and Other Charges), as defined in clauses 6.1 and 6.3, as if they were a parent.
- 1.7 This Agreement remains in force for the duration of the student's enrolment, unless the parents enrol another student at the School. In that case, the Agreement agreed to in respect of the later enrolment will apply to each of the parents' enrolled students.

## 2. PROVISION OF SCHOOLING

- 2.1 The School will provide education for the student during the period of enrolment in accordance with its curriculum framework, and the foundational beliefs and values of the School and the Anglican tradition.

## 3. PROVISION OF BOARDING FACILITIES

- 3.1 As applicable, the School will provide boarding facilities during the period of enrolment in accordance with its foundational beliefs and values of the School and the Anglican tradition.

## 4. SUPPORT FROM PARENTS

- 4.1 Parents accept the Anglican ethos of the School and agree to cooperate fully with the School to promote the student's education and boarding experience as applicable, including by involving themselves in the life of the School, and being responsive to the School's concerns.
- 4.2 Parents agree to familiarise themselves and abide by the School's codes of conduct, policies, procedures, rules, philosophy, imperatives and values.
- 4.3 Parents must make all necessary arrangements to ensure that the student is prepared to commence school at the start of a term, and attend school for the entire duration of the term.

- 4.4 Parents must keep themselves informed of matters relating to the student's enrolment via the Hive and School website, or otherwise as directed by the School.
- 4.5 Parents must immediately inform the School in writing of any change in the student's or a parent's or the emergency contact's postal address, email address, and/or telephone numbers.

## 5. SCHOOL RULES AND POLICIES

- 5.1 Parents shall do all things necessary to ensure that the student is familiar with and complies with the School's Student Behaviour Rules, codes of conduct, directions, policies, procedures, rules, philosophy, imperatives and values.

## 6. FEES AND SUNDRY EXPENSES

- 6.1 The School publishes in advance of each school year the Business Notice and Fee Schedules setting out:
  - 6.1.1 all tuition fees and course levies, boarding fees as applicable, and other charges and levies, imposed by the School for that school year (collectively, the **Fees, Charges and Levies**) in relation to a student's enrolment at the School, or in relation to certain activities and programs;
  - 6.1.2 due dates for payment (which may be in advance or arrears); and
  - 6.1.3 other relevant matters (including in relation to consequences for non-payment).
- 6.2 The terms of each Business Notice are at the School's absolute discretion, and the Business Notice (and associated Fees, Charges and Levies) are subject to change annually. The School will not, however, vary such matters retrospectively.
- 6.3 The Business Notice is not an exhaustive list of fees, charges and levies that apply during the student's enrolment. Additional fees, charges and levies, including reimbursements for expenses incurred by or on behalf of the student (**Other Charges**) may apply from time to time for certain activities and events in which the student participates (e.g. co-curricular activities). Written details of these will be communicated to parents in advance. Each parent agrees to be jointly and severally liable for the payment of any Other Charges as and when they fall due for payment.
- 6.4 Unless otherwise agreed in writing with the Principal, parents who sign the Notice of Acceptance agree:
  - 6.4.1 to be jointly and severally liable for the payment of all Fees, Charges and Levies and Other Charges imposed by the School during the student's enrolment;
  - 6.4.2 to pay all Fees, Charges and Levies and Other Charges imposed by the School by the due dates, and in accordance with the payment terms, set out in the relevant Business Notices which apply during the student's enrolment; and
  - 6.4.3 that the Fees, Charges and Levies and Other Charges imposed by the School are payable during any period in which the student is enrolled and absent from the School, except where otherwise stated in these Conditions.
- 6.5 Where possible the Fees, Charges and Levies and any Other Charges imposed by the School will be quoted on a GST inclusive basis. If GST becomes payable in respect of any part of any Fees, Charges and Levies or any Other Charges imposed by the School, the School may increase those fees, charges and levies at any time.
- 6.6 Should any Fees, Charges and Levies or any Other Charges imposed by the School not be paid by the due date and in accordance with the payment terms that apply during the student's enrolment, the School may, in its



absolute discretion:

- 6.6.1 require the parents to provide to the School information as necessary to allow the School to ascertain their ability to meet their obligations under this Agreement;
- 6.6.2 require the parents to notify the School of any change to their financial circumstances that may affect their ability to meet their obligations under this Agreement, including on an ongoing basis;
- 6.6.3 refuse the student's participation in co-curricular activities, events and excursions;
- 6.6.4 suspend and/or terminate the student's enrolment; and/or
- 6.6.5 commence debt recovery action.
- 6.7 Fees, Charges and Levies (or any Other Charges) for Term 4 remain payable for any Year 12 student who elects to receive an unscored Victorian Certificate of Education.
- 6.8 Unpaid Fees, Charges and Levies (or any Other Charges) shall accrue interest from the date of default in payment (or such other date as may be considered appropriate by the School) at the rate or rates equivalent to the Westpac unarranged lending rate as set out in the relevant Business Notice.
- 6.9 The parents agree to indemnify the School for all reasonable costs and disbursements (including debt recovery and legal professional costs on an indemnity basis) incurred in recovering outstanding Fees, Charges and Levies or any Other Charges imposed by the School.

## **7. TERMINATION OF ENROLMENT**

- 7.1 To terminate a student's enrolment, parents must give at least one full term's written notice. This means that the student's Head of Campus must receive notice in writing from the student's parents by no later than:
  - 7.1.1 the first day of a term, if the student will leave on the last day of that term; or
  - 7.1.2 if the student will leave prior to the commencement of or during a term, the first day of the preceding term.
- 7.2 If such notice is not given, the parents must pay to the School the full amount of Fees, Charges and Levies and any Other Charges imposed by the School with respect to the next full term following the date on which the student ceases enrolment.
- 7.3 For the avoidance of doubt, clause 7.1 applies where the parents have accepted the School's offer of enrolment, but decide to terminate the enrolment before the student commences at the School.
- 7.4 The School may terminate the student's enrolment (with or without notice) at any time, where in the Principal's reasonable opinion:
  - 7.4.1 a parent has breached this Agreement or an applicable Addendum;
  - 7.4.2 a parent has breached the School's codes of conduct, policies, procedures, rules, philosophy, imperatives or values;
  - 7.4.3 the student has acted inconsistently with the School's codes of conduct, policies, procedures, rules, philosophy, imperatives or values, or has breached a direction of the School;
  - 7.4.4 the School is not satisfied it can meet the needs of the student; or
  - 7.4.5 the School is not satisfied that there remains trust and confidence between the School and the parents.
- 7.5 All outstanding Fees, Charges and Levies and any Other Charges imposed by the School, and those which have

not yet fallen due but which relate to the student's period of enrolment (even if only for a part thereof), are payable immediately on the student's last day of enrolment.

- 7.6 Any refund of Fees, Charges and Levies and any Other Charges will be processed at the end of the term to which those fees relate.

## **8. PLANNED TEMPORARY ABSENCES**

- 8.1 The parents must give the Head of Campus notice in accordance with clause 7.1 of the dates of and reason(s) for any planned temporary absence of the student from school.

## **9. TEMPORARY ABSENCE FOR ILLNESS**

- 9.1 The School, in its sole discretion, may grant a rebate of Fees, Charges and Levies or any Other Charges if a student is temporarily absent from school for more than 14 consecutive school days because they have an illness. No rebate shall be granted where parents choose to remove the student from school because of a risk of infection at the School.
- 9.2 For the avoidance of doubt, clause 8 does not apply if a student is temporarily absent from school because they have an illness.

## **10. TEMPORARY ABSENCE FOR STUDY OR SIMILAR PURPOSE**

- 10.1 If the parents give notice under clause 8 that a student will be temporarily absent from school because they are undertaking study or for some other similar purpose, the School may in its sole discretion maintain the student's enrolment for up to one (1) year on the condition that a non-refundable holding fee, to be determined by the School having regard to the period for which the student's place will be kept open, is paid on the next date that fees would otherwise be payable pursuant to clause 6.

## **11. PARENTAL AUTHORITY**

- 11.1 Where the School requires parental instruction, authority or direction on any matter concerning the student, the School may act upon the instruction, authority or direction of any one of the student's parents, having regard to what the School considers in its reasonable opinion to be the best interests of the student, and subject to any order of a court exercising jurisdiction under the Family Law Act 1975 (Cth).
- 11.2 Each parent must notify the Principal immediately of any court orders or parenting plans in force in relation to parental responsibility and rights relevant to the student, and any changes to the student's parenting arrangements, and provide copies of all such orders or plans to the School.

## **12. DISCLOSURE OF COURT ORDERS ETC.**

- 12.1 Parents must notify the Principal immediately of any orders made by a court of competent jurisdiction that the School may have regard to in engaging in any conduct contemplated by this Agreement (including all matters relating to the student, contacting parents, disclosing the student's personal information, or using, publishing or broadcasting images or recordings of the student).
- 12.2 Parents must provide the School with all information and documents necessary to allow the School to assess what is in the student's best interests in the circumstances, and to implement alternative measures if needed.

## **13. MEDICAL AND OTHER EMERGENCIES**

- 13.1 In the event of any medical or other emergency arising in respect of the student, should the School consider it impracticable to communicate with the student's parents, each parent authorises the School to act as it considers, in its reasonable opinion, to be in the best interests of the student. Each parent agrees to indemnify the School

in respect of any reasonable costs and expenses which the School incurs as a result of the School taking action pursuant to this clause.

#### **14. DISCLOSING STUDENT'S INDIVIDUAL NEEDS**

- 14.1 In this Agreement, 'individual needs' means any condition, attribute or need that may be relevant to the School providing education to a student or ensuring their welfare (or which may impact upon the education or welfare of others). It includes physical or intellectual disabilities, behavioural and learning challenges or difficulties, a history of poor or concerning behaviour, learning support needs and needs of a medical, psychological, health or dietary nature (e.g. allergies and injuries that may be sustained out of school). It also includes needs for advanced or accelerated educational programs, for student who are operating at an advanced level.
- 14.2 The School is an inclusive School, and will comply with its statutory obligations regarding individual needs. However, such obligations do not form part of this Agreement, or the contractual agreement between the parents and the School.
- 14.3 The parents must inform the School of all of the student's individual needs either prior to or upon submitting the Notice of Acceptance. Parents must also immediately inform the School should the student develop or be diagnosed as having individual needs, or should the needs of the student change, while the student is enrolled at the School.
- 14.4 If a parent fails to fully inform the School of any of the student's individual needs, the School may, in its absolute discretion, refuse to enrol the student (or, if the enrolment has already commenced, immediately terminate the enrolment).
- 14.5 When a parent informs the School of the student's individual needs, or where a student's needs develop or change, the School will discuss those needs with the student's parents as it considers appropriate. If, after discussion, the School considers in its reasonable opinion that it cannot meet the student's needs then:
- 14.5.1 the School may, in its absolute discretion but subject to law, refuse to proceed with the enrolment of the student (or, if the enrolment has already commenced, immediately terminate the student's enrolment);
- 14.5.2 the student's parents may choose not to proceed with the enrolment (or, if the enrolment has already commenced, may terminate the student's enrolment without giving notice); and/or
- 14.5.3 if the parents terminate the student's enrolment with notice, the School may dispense with part or all of the notice period at its absolute discretion, without any further payment or compensation to the parents.
- 14.6 Each parent consents to the School contacting the student's previous school(s) or kindergarten(s) to obtain any information which the School reasonably considers necessary to assess the student's individual needs.
- 14.7 The School may require that a student's progression to the next year level be deferred if, in the reasonable opinion of the Principal, this is in the best interests of the student and other students at the School.

#### **15. DISCIPLINE**

- 15.1 The School's codes of conduct, directions, policies, procedures, rules and values apply to the student's conduct both inside and outside the School, and whether or not the conduct is connected to School activities.
- 15.2 Each parent agrees that the School is responsible for determining when the student's conduct warrants discipline, and may in its absolute discretion impose

such disciplinary measures (including without limitation suspension and expulsion) as the School considers appropriate, having regard to the student's conduct and the School's applicable disciplinary procedures.

- 15.3 The School may suspend a student, or require a student to not participate in the education and life (including continuing to board as applicable) of the School, while investigating whether disciplinary measures are appropriate.
- 15.4 The Principal is the final arbiter regarding student discipline and disciplinary consequences.
- 15.5 The School prohibits corporal punishment.
- 15.6 If the student is suspended or their enrolment is terminated under this Agreement, there will be no refund or waiver of any Fees, Charges and Levies (or any Other Charges) imposed by the School.
- 15.7 Each parent acknowledges that while suspended, the student will not be permitted to sit for examinations conducted by or at the School. In some circumstances the student's enrolment may need to be extended in order to allow the student to undertake those examinations.
- 15.8 If a student is expelled, all outstanding Fees, Charges and Levies (and any Other Charges) imposed by the School, and those which have not yet fallen due but which relate to the student's period of enrolment (up to and including the end of the term in which the student was expelled), are payable immediately on the date of expulsion.

#### **16. PROPERTY AND INSURANCE**

- 16.1 Each parent agrees to be jointly and severally financially responsible for any damage to property caused by the student at the School or while participating in School-related activities.
- 16.2 Each parent agrees that the School is not responsible for any personal property (including horses as applicable) brought by the student to the School or to School-related activities, and is not liable for any loss or damage to the student's personal property, however that may occur. The School has no responsibility to implement and administer systems or processes which may minimise or avoid such loss or damage.
- 16.3 The School's insurance policies do not cover personal property belonging to the students or their parents that is brought to the School or to School-related activities. It is the responsibility of the student's parents to arrange such insurance as they consider appropriate.
- 16.4 The School may provide bag areas, lockers, work areas and other facilities/School property for the student's use. These are School facilities/property and the School has the right to access them, and to compel the granting of access to them, at any time it deems necessary.
- 16.5 Where the School requires the purchase and use of an iPad, computer or electronic device for its educational program, each parent agrees to facilitate the School's access to information stored on that device upon request.

#### **17. UNAVAILABILITY OF SCHOOL CAMPUS OR FACILITY**

- 17.1 Where a School campus or facility becomes unavailable for any reason, including but not limited to as a consequence of flood, fire, natural disaster, epidemic or other outbreak of illness, the School may require the student to attend an alternative campus or facility of the School, or participate in online learning.
- 17.2 The inability of the School to provide the student with access to any particular campus, facility or service shall not entitle the parents to any rebate or waiver of Fees, Charges and Levies (or any Other Charges) except at the sole discretion of the School.

#### **18. PRIVACY NOTICE**

- 18.1 The School collects and handles personal information (as defined by the Privacy Act 1988 (Cth)) in line with its

Privacy Policy, a copy of which is available on request.

- 18.2 Each parent consents to the collection, use and disclosure of theirs and the student's personal information in line with that policy and this Agreement.
- 18.3 The School collects and stores personal information, including sensitive information, about students, their parents and their family members before and during the course of a student's enrolment. If the School does not collect this information, it may not be able to provide schooling to the student.
- 18.4 The primary purpose of collecting this information is to enable the School to provide schooling to the student, including to discharge its legal obligations (and duty of care) to the student and under applicable legislation (such as the Education and Training Reform Act 2006 (Vic)), and to foster its alumni network.
- 18.5 In particular, the School collects and uses biometric data from students to verify the student's identity when checking in and out of the School's boarding and day houses.
- 18.6 The School usually discloses personal information to government departments, medical practitioners, specialist visiting teachers, contractors and volunteers, and third party service providers (e.g. campsite operators).
- 18.7 The School is likely to disclose personal information to overseas recipients as third party online/remote learning platforms may be hosted overseas.
- 18.8 Personal information collected from students is regularly disclosed to their parents.
- 18.9 The School may deny a student or parent access to the student's personal information in certain circumstances, including where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the student, or where the student has provided information in confidence.
- 18.10 The School will provide school reports concerning the student to both parents, except:
- 18.10.1 where specified otherwise in an order made by a court exercising jurisdiction under the Family Law Act 1975 (Cth); or
- 18.10.2 where the School deems that it is inappropriate to do so taking into account the best interests of the student, subject to the School's legal obligations and the terms of any funding arrangement to which the School is party.
- 18.11 The parents acknowledge that the student may be photographed or recorded at School or while participating in School-related activities.
- 18.12 The parents authorise the School to photograph or record the student, and the parent when attending School-related activities, and to store, use, publish or broadcast such images or video recordings and his/her name(s) for all School-related purposes (including without limitation classroom displays, team photos, award evenings, School productions (e.g. drama and music), magazines, newspapers and newsletters, exhibitions and fairs, official posts on the School website or social media pages, and any websites on which a School event is broadcast or live streamed);
- 18.13 The parents acknowledge that even when authorisation is withheld, incidental, internal or unintentional use of images and recordings featuring the student or parent may still occur from time to time (particularly when a parent or student attends a photographed or recorded School-related activity or event).
- 18.14 The parents authorises the School to use their personal information for fundraising, and to disclose that information to organisations solely for the purpose of allowing the organisation to assist in the School's fundraising. Personal information will not be disclosed to third parties for marketing purposes without consent.

- 18.15 Please refer to the School's Privacy Policy for information about how to make a complaint about a breach in the Australian Privacy Principles by the School, and how the School will deal with such a complaint.

## **19. INTELLECTUAL PROPERTY**

- 19.1 The parents consent to the School using, publishing or otherwise communicating any work (as defined in the Copyright Act 1968 (Cth)) created by the student during the course of their enrolment at the School for non-commercial purposes (for example, to display around the School or for publication in School communications, including on the School's social media platforms, the Light Blue or the Corian).
- 19.2 Where appropriate and reasonable to do so, the School will attribute authorship of the student's intellectual property to that student.
- 19.3 If works are abandoned by the student at the conclusion of their enrolment at the School, the School may dispose of the works.

## **20. ELECTRONIC COMMUNICATIONS**

- 20.1 Any invoice, statement, notice or other correspondence from the School sent to the parents by email is deemed to have been delivered to the parents on the date it is sent to the email address nominated by a parent.

## **21. COMPLAINTS AND GRIEVANCES**

- 21.1 The School's Complaints Policy allows students to make a complaint about:
- 21.1.1 the performance of teaching, administrative or services functions of the School;
- 21.1.2 a third party involved in the delivery of services to the School; or
- 21.1.3 the behaviour or actions of any School Employee or other student at the School
- 21.2 Students should refer to the Student Complaints Policy for further information about how the School manages complaints and grievances.

## **22. GENERAL**

- 22.1 This Agreement, together with the Notice of Acceptance and any applicable Addenda, constitute the entire contractual agreement between the School and the parents in relation to the subject matter, and supersede any prior agreement, arrangement, understanding, negotiations, representation or warranty.
- 22.2 In the event of any conflict between this Agreement, the Notice of Acceptance and any applicable Addendum, this Agreement will prevail.
- 22.3 From time to time, the School publishes Addenda containing supplementary terms of enrolment applicable to certain groups of students. The terms of an Addendum are at the School's absolute discretion. Payment of the Fees, Charges and Levies set out in the Business Notice for the first term in the school year is taken to indicate parents' agreement to any applicable Addenda published at that time.
- 22.4 The Business Notice does not form part of this Agreement. While compliance by the student and the parents is required, that document and the School's codes of conduct, policies, procedures, rules and values do not form part of this Agreement or the contractual agreement between the parents and the School.
- 22.5 A reference to the codes of conduct, policies (including the Enrolment and Acceptance Policy), procedures, rules and values is a reference to those documents as published and amended by the School from time to time, at its absolute discretion.
- 22.6 A reference to legislation or provision thereof includes any legislation amending, consolidating or replacing the same,

and any equivalent provision therein, and also includes any subordinate legislation made under such legislation as in force from time to time.

22.7 Any legislation referenced in this Agreement does not form part of this Agreement or the contractual agreement between the parents and the School.

22.8 If in a particular instance, a provision of this Agreement or any Addendum is or becomes illegal or unenforceable, then for that instance only:

22.8.1 if the provision would not be illegal or unenforceable if a word or words were omitted, that word or those words are omitted; and

22.8.2 in any other case, the whole provision is omitted, and the remainder of this Agreement continues in force.

22.9 This agreement is governed by and interpreted in accordance with the laws of the State of Victoria and the parties submit to the jurisdiction of the courts of that state.

22.10 Headings are for convenience only and do not affect the interpretation of this Agreement.

22.11 The singular includes the plural and vice versa.

# Notice of Acceptance

## DOMESTIC STUDENTS

By signing this Notice of Acceptance (Notice) you acknowledge and agree that:

1. you have parental responsibility for the Student named below;
2. you have read, understood and agreed to be bound by the attached Domestic Student Enrolment Agreement (Agreement) and any attached Addenda for the Student named below (and any other students you have enrolled at the School); and
3. you will be jointly and severally responsible for fulfilling the obligations of the parents of the Student named below (and any other students you have enrolled at the School) set out in the Agreement and any attached Addenda, including responsibility for payment of all Fees, Charges and Levies (and Other Charges) levied by the School.

Name of **Student** \_\_\_\_\_

Term of Entry \_\_\_\_\_ Year of Entry \_\_\_\_\_ Year Group \_\_\_\_\_

This Notice can be signed in counterparts. Refer to <https://servicedesk.ggs.vic.edu.au/support/solutions/articles/75000019235-how-to-digitally-sign-the-notice-of-acceptance> if you need help to set up your electronic signature.

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**Signatures** – Both parents/guardians must sign, except in special circumstances (see clause 1 of Agreement).

By signing this Notice, you acknowledge and agree that:

1. you have read, understood and agreed to be bound by the Agreement and attached Addenda for the Student named above, as the Student's sponsor, in accordance with clause 1.6 of the Agreement; and
2. you will be jointly and severally responsible, together with the parent(s)/guardian(s) signing this Notice, for payment of all Fees, Charges and Levies (and Other Charges) levied by the School in accordance with the Agreement.

Signature of **Parent/Guardian 1** \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Signature of **Parent/Guardian 2** \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Please nominate below (tick the box) the main contact for payment of Fees, Charges and Levies (and Other Charges).

Note: Identifying a main contact does not affect a parent/guardian's joint and several responsibility for payment of Fees, Charges and Levies (and other Charges) levied by the School.

☐ **Parent/Guardian 1**

☐ **Parent/Guardian 2**

☐ **Sponsor** (see below)

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**Sponsors** – Complete this section if you are a sponsor (see clause 1.6 of Agreement).

By signing this Notice, you acknowledge and agree that:

1. you have read, understood and agreed to be bound by the Agreement and attached Addenda for the Student named above, as the Student's sponsor, in accordance with clause 1.6 of the Agreement; and
2. you will be jointly and severally responsible, together with the parent(s)/guardian(s) signing this Notice, for payment of all Fees, Charges and Levies (and Other Charges) levied by the School in accordance with the Agreement.

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_



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### **Student Consent to Collection, Storage and Use of Biometric Data**

The School collects, stores and uses the Student's biometric data to verify the Student's identity when checking in and out of the School's boarding houses, in order to discharge its duty of care obligations. Biometric data may also be used in other technologies employed by the School for safety and security reasons, pursuant to its duty of care to students. This biometric data is classified as sensitive information under the Privacy Act 1988 (Cth). The School's practice is to seek consent from all Students 15 years or older to collect, store and use such biometric data.

**Please note that if a Student does not give consent, the School may not be able to provide boarding and day boarding facilities to the Student, and the Student may not be able to continue their enrolment at the School. Please refer to clause 18 of the Agreement for more information.**

Please note that if a Student does not give consent, the School may not be able to provide boarding facilities to the Student, and the Student may not be able to continue their enrolment at the School. Please refer to clause 20 of the Agreement for more information.

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### **For Students Aged 15 Years Or Over:**

I, \_\_\_\_\_ confirm I am 15 years or over and consent to the School's collection, storage and use of my biometric data.

Signature of **Student** \_\_\_\_\_ Date \_\_\_\_\_