GEELONG GRAMMAR SCHOOL
Student Cybersafety Guidelines

1. Purpose and Scope

1.1 The School has a duty to provide digital systems and an online environment that promotes safety and wellbeing while minimising the opportunity for Students to be harmed. The purpose of these Guidelines is to provide guidance to enable the safe use of digital devices, digital systems and the online environment by Students.

2. Individual Safety

2.1 Students must keep passwords secret and change it when directed or at least annually.

2.2 Students must lock their device screens when not using a device and should log off when finished.

2.3 Students should not share personal information online.

2.4 Students should report to a School Employee if they are contacted online by someone who makes them feel unsafe, seeks to extort them or sends them material which is defamatory, false, inaccurate, abusive, obscene, violent, pornographic, profane, sexually explicit, sexually oriented, threatening, racially offensive, misogynistic or otherwise biased, discriminatory or illegal or any other objectionable or inappropriate material. t.

3. Student Peer Safety

3.1 Conduct should be respectful and comply with the Student Behaviour Rules and the Student Anti-Bullying Policy.

3.2 Comply with all copyright laws and plagiarism requirements.

4. School Community Safety

4.1 Respect the privacy of all other Students and School Employees.

4.2 The School monitors email and network activity. Attempts to deliberately compromise the School's digital systems and online environment puts the safety of all users at risk and will be managed in accordance with the Student Cybersafety Policy.

5. Unsure? Ask Questions

5.1 If you are unsure, ask.

5.2 Direct your queries to your Head of House, Head of School, Head of Campus or the Information Services & Support Team.